



Priority Towing
3242 S 36th Street
Phoenix, AZ 85040

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Fax: (480) 287- 9462
Email: career@prioritytow.com

Employment Application and Fair Credit Reporting Act Disclosure Statement and Authorization

- By completing this application, it will in no way assure that I will be employed. This application was completed by me and all entries on it and information in it is true and complete to the best of my knowledge and any misrepresentations of information given shall be considered an act of dishonesty subjecting me to disqualification or discharge. I will furnish freely such information or documents that may be required to complete my employment file.
- In consideration of my being considered for employment and or being employed I hereby agree to submit to physical examination and tests as may be required by Priority Towing, LLC. **I will provide a 39 Month MVR and a copy of my driver's license with my application in order to be considered for a driving position.** This can be printed off at <https://servicearizona.com> for \$3.00
- If employed, I agree to conform to the rules and regulations of Priority Towing and that my employment relationship with Priority Towing is voluntarily and acknowledge that there is no specified length of employment. Accordingly, either I or the company can terminate the relationship at will, for any reason, with or without cause, at any time. I further understand and agree that consistent with this policy of at-will employment, Priority Towing can discipline, demote or suspend me as it sees fit, at its sole and absolute discretion, with or without advance warning.
- It is Priority Towing's policy to perform certain background checks of its employees and applicants. This may include investigating your previous employment, criminal and civil history, drug / alcohol test records, educational records, driving records, credit. etc. We will use this information as part of the basis for our decision regarding your employment. This means that your former employers may be contacted, and a search of public and private records made. We may not obtain this information without your express written consent. You do not have to consent; however, you will not be considered for employment unless you agree to permit us to obtain this information. To help us obtain this information we sometimes use a consumer reporting agency. That agency is HireRight, if we intend to make an adverse decision based on any information obtained, we will tell you and provide you with a copy of what we obtain; we will also provide a copy of your rights in the form prescribed by the Federal Trade Commission. If you would like a copy of any report that we receive as a result of contacting your former employers you can obtain a copy by making that request, at this time in writing. Please sign below where your name appears to authorize the release of this information.

- I authorize Priority Towing and HireRight to make lawful inquiries, including to my prior employers, and other entities and persons to verify my suitability for employment. This may include requests for information regarding my criminal, civil and motor vehicle records. I authorize the release of this information by any prior employer and anyone else having information or documentation about me to my employer or prospective employer and HireRight. I release Priority Towing and HireRight and all other persons from any liability for supplying such information and/or documentation. I agree that so long as I remain employed by the above-named employer, that this Disclosure and Authorization shall remain in effect; accordingly, it shall not be necessary for me to sign a new Disclosure and Authorization.

List Your Current Address(s) – Street / City / Zip Code

List Your Former Addresses for Last 7 Years - Street / City / Zip Code

List Your Former Addresses for Last 7 Years - Street / City / Zip Code

List Your Former Addresses for Last 7 Years - Street / City / Zip Code

Printed Name of Applicant/Employee

Date of Birth

Social Security Number

Signature

Date

Phone Number

Applicants Email Address

Position applying for:	Interview Date: (Office Only)
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PERSONAL DATA

Name (last, first, middle)			
Street Address and/or Mailing Address	City	State	Zip
Home Telephone Number	Business Telephone Number	Cellular Telephone Number	
Date you can start work	Salary Desired	Do you have a High School Diploma or GED? Yes <input type="checkbox"/> No <input type="checkbox"/>	

POSITION INFORMATION Check all that you are willing to work

Hours: Full Time <input type="checkbox"/> Part Time <input type="checkbox"/>	Days: Days <input type="checkbox"/> Evenings <input type="checkbox"/>	Swing <input type="checkbox"/> Graveyard <input type="checkbox"/> Weekends <input type="checkbox"/>	Status: Regular <input type="checkbox"/> Temporary <input type="checkbox"/>
Are you authorized to work in the U.S. on an unrestricted basis?		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Have you ever been convicted of a felony? (Convictions will not necessarily disqualify an applicant for employment.) If yes, explain:		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Have you been told the essential functions of the job or have you been viewed a copy of the job description listing the essential functions of the job? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Can you perform these essential functions of the job with or without reasonable accommodation? Yes <input type="checkbox"/> No <input type="checkbox"/>			

QUALIFICATIONS Please list any education or training you feel relates to the position applied for that would help you perform the work, such as schools, colleges, degrees, vocational or technical programs, and military training.

	School Name	Degree	Address/City/State
School			
School			
Other			

SPECIAL SKILLS List any special skills or experience that you feel would help you in the position that you are applying for (leadership, organizations/teams, etc.)

REFERENCES Please list three professional references not related to you, with full name, address, phone number, and relationship. If you don't have three professional references, then list personal, unrelated references.

Name	Address/City/State	Phone	Relationship

WORK HISTORY Start with your present or most recent employment and work back. Use separate sheet if necessary. (INCLUDE PAID AND UNPAID POSITIONS)		
Job Title #1	Start Date (mo/day/yr)	End Date (mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Salary	Ending Salary

May we contact your present employer? Yes No N/A

Job Title #2	Start Date (mo/day/yr)	End Date (mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Salary	Ending Salary

Job Title #3	Start Date (mo/day/yr)	End Date (mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Salary	Ending Salary

Disclaimer and Signature

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize the Priority Towing to make an investigation of any of the facts set forth in this application and release the Priority Towing from any liability. Priority Towing may contact any listed references on this application. I acknowledge and understand that the company is an "at will" employer. Therefore, any employee (regular, temporary, or other type of category employee) may resign at any time, just as the Priority Towing may terminate the employment relationship with any employee at any time, with or without cause, with or without notice to the other party. Pursuant to the Provisions of paragraph (b) (10) of Section 391.21 of the Federal Motor Carrier Safety Regulations you are hereby Notified that if you are to be considered for employment by Priority Towing, LLC. The information which you have provided in Accordance with this paragraph may be used, and your prior employers may be contacted for the purpose of investigating your background as required by Section 391.23.

Applicant Signature

Date